

Application Form for Exercise of the Rights of the Data Subject

The Personal Data Protection Act B.E. 2562 (“**PDPA**”) specifies that the data subject shall have the rights in relation to his/her personal data as defined in the PDPA. Therefore, the Company has prepared this application form for the EGCO Group (“**the Company**”) to be able to perform its duties as the Data Controller in order to provide ways to exercise such rights in accordance with the law.

Part 1 Information of the Applicant

For the applicant’s identity verification purpose, please enter the information as indicated below

Name and Surname (in Thai) **(in English)**
Address.....
Contact Telephone No.
E-mail.....

Part 2 Status of the Applicant

The applicant is the same person as the data subject The applicant is an agent of the data subject

What is your status in the Company you have requested?

- Job applicant Employee Former employee
 Client Employee of the client
 Business partner Employee of the business partner
 Other (please specify)

In this regard, I have attached all of documents verifying the identity and residence as specified in this document.

Part 3 Details of the application

3.1 Type of right requested to be exercised

Please select the type of right requested to be exercised (select only one type of right. If you wish to exercise more than one type of right, please submit a separate application for exercise of that right of the data subject for the benefit of processing the application)

<input type="checkbox"/> Request access to the personal data and reproduction of the personal data, including a request for disclosure of acquiring personal data without consent	<input type="checkbox"/> Request for withdrawal of the consent to process the personal data that has been given
<input type="checkbox"/> Request for deletion of personal data	<input type="checkbox"/> Request for restriction of the use of personal data
<input type="checkbox"/> Request for revision of personal data	<input type="checkbox"/> Request for transfer of personal data
<input type="checkbox"/> Request to object the personal data processing	

3.2 Personal Data requested to be proceeded

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.....

3.3 Source of personal data (If any)

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.....

3.4 Supporting reasons

Please provide the reasons supporting the application for exercise of the rights of the Data Subject, along with documents, information and supporting evidence for the responsible person to consider and proceed with your rights.

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Part 4 The Company’s operation after receipt of the application

The Company would like to thank you for submitting an application for exercise of the rights of the data subject together with the relevant documents and details. The Company will consider it and respond as soon as possible. If the Company needs further explanation or desires to challenge your exercise of the rights, the Company will promptly contact you with the details that you have provided in Part 1. In addition, the Company reserves the right to refuse or restrict the operation arising from your application only in the following cases:

- 1) The Company does not have any personal data relating to you.
- 2) Your application is so unclear that the Company cannot understand what kind of action you require the Company to take or what kind of legal right you have.

- 3) The Company is unable to provide information or process your application due to legal duties or requirements.
- 4) Other refusal reasons as specified by the Personal Data Protection Act.

Part 5 Warranty

I hereby confirm that I have read and understood the contents and requirements set out in this notification form, and I warrant that the information provided in this document is correct and complete. Additionally, I hereby confirm and warrant that I have the rights as prescribed by law to request for the exercise of rights in this document. I do not intend to cause any damage to any person or company within the EGCO Group, therefore, I have signed as specified below.

Signature.....

Name.....

Date.....

Identity and residence verification document of the Applicant

1. In the case that the Applicant is the data subject
 - For people having Thai nationality, a certified true copy of the relevant ID card (or important photo identification evidence issued by a governmental agency (such as a driver's license, etc.))
 - For foreigners, a certified true copy of the relevant passport
2. In the case that the Applicant is the agent of the data subject
 - Power of Attorney
 - For people having Thai nationality, a certified true copy of the relevant ID card (or important photo identification evidence of the agent and the data subject issued by a governmental agency (such as a driver's license, etc.))
 - For foreigners, a certified true copy of the relevant passport of the agent and the data subject

Notes:

1. In the case that there is Sensitive Data on the identification documents such as religion, race or blood group, etc., you may conceal such information, and if the document is sent without concealing the sensitive information, the Company shall take action to conceal such content. In this regard, it shall not be assumed that the Company has received the Sensitive Data from the data subject.
2. The Company reserves the right to ask for more information or request additional documents from the Applicant. If the information received cannot clearly demonstrate that the Applicant is the data subject or has the power to file the application, the Company reserves the right to reject the application.
3. The Company will not charge you for the cost in processing your application. However, the Company may collect from you any reasonable expenses if it appears that your application is lavish or has the same criteria as your previous applications, and it is baseless or more than necessary. Such expenses shall be subject to the Company's procedure for handling the expenses related to such data.